

Job Title: Sr. Mngr./AD/Deputy Director – IT

Reports to: Director, IT

CTC: 12 - 18 L pa based on experience

About Ashoka University:

Ashoka University is a pioneering university in India, providing an interdisciplinary liberal education on par with the best universities in the world. Ashoka students learn to be critical thinkers, effective communicators and ethical leaders, from outstanding faculty who have previously taught in leading global and Indian universities. In a very short time, the university has established a stellar reputation for quality of faculty and student experience. Ashoka University students have been placed in many of India's leading organizations in the consulting, banking, corporate, CSR and social sectors.

Role and Responsibilities:

This role is for overall support for IT systems and envisioning enhancements in the existing systems.

We work on different applications catering to all stockholders of the University. This is a dynamic role where you have to look after all aspects of the university systems to ensure smooth running of the infrastructure with zero downtime.

You must participate in all stages of the software development process and ensure timely completion of tasks and projects within budget. The role comes with the following responsibilities:

- Manage cloud infrastructure on AWS and Azure
- Manage University ERP (Navision) system
- Understand and plan enhancement of the existing systems and solutions
- Take ownership of IT audit and compliances
- Manage repository of software solutions
- Manage security of the existing software systems and infrastructure
- Serving as technical and communications liaison to and from stakeholders and university key users for initiatives, needs assessments, etc.
- Strategy planning for disaster recovery and business continuity planning

Eligibility:

- Bachelor/Master's degree or equivalent in the field of computer science / business management
- 6 - 10 years of professional experience, preferably in the education sector
- Ability to work with teammates and at the individual level

Skill Sets Required:

- Understanding of software programs and the latest practices in the industry
- Hands on experience on Windows and Linux OS management and security
- Ability to design and maintain the server instances, storage and backup on cloud
- Proven experience of ERP implementation and maintenance
- Ability to design, plan and execute software development processes
- Having strong hands-on experience with SQL
- Excellent troubleshooting skills
- Good interpersonal, written and verbal communication skills
- Enthusiastic learner and keen researcher, with eye for new technologies, products and platforms

Venue of work: Ashoka University Campus, Rajiv Gandhi Education City, Rai (District – Sonapat)

Days of work: This is a full-time role, Monday - Friday

Application Submission Process

Please submit an updated CV at connect.hrd@ashoka.edu.in, with subject line – <Job Name_Applicant Name>.

Kindly ensure that the application includes last compensation received, expected salary, and notice period.

Only short listed candidates will be contacted.

Ashoka is an equal opportunities employer. Remuneration will be competitive with Indian non-profit pay scales and will depend upon candidate's experience levels and the overall organization's salary structure.